1. Planned, developed and implemented strategies to convey information with key decision makers.
2. Planned [Type], [Type] and [Type] activities to promote improvements in function and integration.
3. Analyzed [Type] issues with careful approach in order to form definitive opinions.
4. Met with group of up to [Number] individuals to oversee [Type] and [Type] activities.
5. Maintained strict confidentiality in all situations unless abuse, neglect or threats identified.
6. Assisted youth with daily activities, including homework assignments, sports and fitness, art and literacy.
7. Provided guidance and recommended coping mechanisms for youth dealing with difficult issues.
8. Developed and led special events that increased [Skill], [Skill] and [Skill] abilities.
9. Taught skills in [Area], [Area] and [Area] via both classroom and individual instruction.
10. Applied superior negotiation, communication and conflict management skills to facilitate effective discussions.
11. Worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.
12. Maintained and repaired facilities, equipment and tools to achieve operational readiness, safety and cleanliness.
13. Supported individuals with [Diagnosis] to help develop communication, social and daily living skills.
14. Used critical thinking to break down problems, evaluate solutions and make decisions.
15. Collaborated with [department or management] to achieve [result].
16. Handled day-to-day running of [project or department or task], ensuring high levels of productivity and progression.
17. Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.
18. Delivered [product or service] to customer locations within specific timeframes.
19. Delivered exceptional level of service to each customer by listening to concerns and answering questions.
20. Monitored all company inventory to ensure stock levels and databases were updated.